



भारतीय कृषि अनुसंधान परिषद,  
उत्तरपूर्वी पर्वतीय क्षेत्र अनुसंधान परिसर  
उमियम, मेघालय - 793 103  
INDIAN COUNCIL OF AGRICULTURAL RESEARCH  
ICAR Research Complex for NEH Region  
Umiam, Meghalaya - 793 103



F. No.RC(S)17/2017/NEC/Centres

Dated: 30<sup>th</sup> May, 2017

**TENDER DOCUMENT**

**FOR**

**PROCUREMENT OF PLANTING MATERIALS FOR LARGE CARDAMOM UNDER  
NEC PROJECT FROM SIKKIM TO ICAR, NAGALAND & MANIPUR CENTRE,  
JHARNAPANI.**

TENDER No: RC(S)17/2017/NEC/Centres : Date: 30<sup>th</sup> May, 2017.  
Date & Time for Submission of Tender : 23<sup>rd</sup> June, 2017at 12.30 p.m  
Date & time for opening of Tender : 23<sup>rd</sup> June, 2017at 2.30 pm.

Total No. of pages 05 (five)

*B. Mawlong*



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F. No.RC(S)17/2017/NEC/Centres

Dated: 30<sup>th</sup> May, 2017

**INVITATION OF BIDS FOR PROCUREMENT OF PLANTING MATERIALS FOR  
LARGE CARDAMOM UNDER NEC PROJECT FROM SIKKIM TO ICAR,  
NAGALAND & MANIPUR CENTRE.**

Sealed bids are invited from reputed **suppliers & distributors/Govt. Organisation** for supply of planting materials/suckers from **Sikkim, Northern Eastern States of India** to ICAR Research Complex for N.E.H. Region, Nagaland & Manipur Centre. The details specification of items is as per Appendix -1.

**TERMS & CONDITIONS OF THE TENDER**

1. **Cost of Tender paper of Rs. 1000/- (Rupees one thousand) only** ( Non – refundable) to be deposited in the favour of the Director, ICAR Research Complex for NEH Region, Umiam – 793103 by means of Demand Draft payable at SBI, ICAR Complex Branch, Umiam. Non – submission of the cost of Tender paper (consolidated) shall lead to non – consideration of the Tender.
2. The Bidders should submit the proposals in two parts:
  - a. Technical Bid (Bid –I)
  - b. Financial Bid (Bid-II)
3. Technical part should contain all such details as mentioned in the Bid Document.
4. Financial part (BID-II) should contain the financial bid inclusive of all admissible taxes, duties and levies, installation charges, freight charges, packing, forwarding, Delivery charges, Taxes, VAT etc., as may be applicable etc.
5. **The rates quoted should be FOR up to ICAR Research Complex for NEH Region, Nagaland & Manipur Centre for the mentioned items.**
6. The Financial Bid should consist of the Rates, their detailed break –ups, etc. Non-compliance of this shall lead to non-consideration of the Bid. The rates must be valid for at least for 1(one) year from the date of quotation.
7. These two parts (BID-I & BID II) should be submitted in separate sealed envelopes. Both envelop should then be sealed in a third envelop **super scribed as “TENDER NO. No. RC(S)17/2017/NEC/Centres dated: 30/05/2017 DUE ON 23/06/2017 FOR PROCUREMENT OF PLANTING MATERIALS FOR LARGE CARDAMOM UNDER NEC PROJECT** and addressed to “THE DIRECTOR, ICAR RESEARCH COMPLEX FOR NEH REGION UMIAM, MEGHALAYA-793103”.
8. **The Cost of the Tender (consolidated) as well as the Earnest Money (consolidated) in the form of Bank Draft along with all other Technical Details should be**

**mandatory kept in the Technical Bid only. Cheque/Bank Guarantee/fixed deposit receipt/ money orders/Cash etc. are not acceptable towards deposit of earnest money.**

9. In no case Earnest Money will be accepted after opening of tender.
10. **Details of Earnest Money i.e. draft number and date should be indicated on the cover of the big envelope** otherwise the tender may not be received or opened and returned to the party. All Tenders should be sent by Registered Post. Tenders to be handed delivered should be put in the Tender box, kept in the office chamber of Chief Administrative Officer, ICAR Research Complex for NEH Region, Umiam, Meghalaya-793103 not later than **12:30 P.M. on 23<sup>rd</sup> June, 2017.** Tenders received after the due date and time shall not be considered under any circumstances.
11. On the date of opening, only Part-I (Technical Bid) will be opened. Part-II (Financial Bid) shall be opened subsequently only of those tender, whose **Technical Bid qualifies as per the laid norms of this tender.**
12. **Composition of Technical Bid –**
  - a. Profile & Track Record of the company
  - b. Document in support of past experience in supply of cardamom suckers from Sikkim (India).
  - c. The large Cardamom suckers should be from Sikkim, North Eastern State of India.
  - d. Photo copy of PAN No. issued by Income – Tax Department. Photo copy of Service Tax/sale tax/VAT Registration etc. (If not applicable submit the relevant document).
  - e. **License for supply of cardamom suckers from Govt. of Sikkim.**
  - f. **Non refundable tender Document Fee of Rs. 1000/- in the form of Demand Draft** from any Nationalized Bank drawn in favour of the Director, ICAR, Research Complex for NEH Region, Umiam, Meghalaya payable at Sate Bank of India, ICAR complex branch (If exempted/relaxed submit the relevant document in support of claim). **Refundable Earnest Money Deposit (EMD) of Rs. 10,000 (Rupees ten thousand only) in the Form of Demand Draft from any Nationalized Bank, drawn in favour of the Director, ICAR, Research Complex for NEH /region, Umiam, Meghalaya.** (If exempted/relaxed submit the relevant document in support of claim) **The Cost of the Tender paper as well as the Earnest Money along with all other Technical Details should be mandatory kept in the Technical Bid only. Non submission of the Bid Security with quotation shall make the quotation/ bid liable to be rejected.**
  - g. **Furnishing of related documents like detailed quality of the materials etc.**
  - h. **The planting materials/suckers should be diseases free.**
  - i. **Details of stocks available of the said cardamom suckers.**
  - j. **No objection certificate for supply of cardamom suckers from Government of Sikkim.**
  - k. **The bidders should mandatory sign on every page of the Tender Document, which would show their unconditional acceptance of all the terms and conditions of the Tender Document and submit along with the technical bid.**
13. Payment shall be made on actual delivery in good condition.



14. All Bidders should mandatory give their current, PAN Card No., TDS& other Bank A/C details to enable the office for releasing the dues via e- payment basis.
15. The selected tenderers must complete the supply within the stipulated time limit mentioned in the supply order. In case, the firm fails to execute the supply within the time limit, the bid security would stand forfeited and supply order shall be cancelled.
16. The complete details regarding the Institutions/ Corporations/ Bodies, etc. where the Firm/ Dealer has made the supplies during the last 2/3 years should also be furnished, along with the supply orders.
17. The Director, ICAR Research Complex reserves the right to reject any tender in part or full, without assigning any reason thereof.
18. Legal jurisdiction for all disputes shall be within the purview of the Shillong Court.
19. Tenders shall be opened on 23<sup>rd</sup> June, 2017 at 2:30 pm, ICAR Research Complex for NEH Region, Umiam, Meghalaya – 793103. Interested bidders may attend the opening.
20. If the above mentioned closing /opening day of the tender happened to be non – working date due to Bandh/Strike as any other reasons, the tender will be received & opened on the following working day at the same time except on the 2<sup>nd</sup> (second) Saturday.
21. Other terms & conditions, as may be decided by the Competent Authority from time to time, depending upon the condition & requirement of the supply. The intimation in this regard, shall be provided well in advance & the bidder/ supplier shall be bound by the said terms & conditions.
22. For any query/ clarification, the undersigned may be approached at:  
Contact address:

**E-mail : [kcjoshiicar@yahoo.in/storesection@yahoo.in](mailto:kcjoshiicar@yahoo.in/storesection@yahoo.in)**

**Sd/- S. V. Ngachan  
DIRECTOR**

***Before quoting for the Tender, it is requested to kindly go through the Tender Document thoroughly and abide by all the Terms and conditions given. Non-Compliance of any of the T & C mentioned above, shall lead to non-consideration of the Bid and no request what so ever shall be considered under any circumstances.***



APPENDIX-I

Sl. No	Item	Varieties	Quantity	Destination
1.	Planting materials & suckers of large cardamom	➤ Seremna ➤ Sawaney ➤ Ramsai	2.00 lakhs (two lakhs) Numbers of suckers/planting materials	ICAR, Nagaland Centre
			2.00 lakhs(two lakhs)	ICAR, Manipur Centre

**Note:** The total quantity may exceed to 8.00 lakhs at the time of placing the order, depending on the total requirement.

**Sd/- S. V. Ngachan**  
**DIRECTOR**



